

**To receive an update report on the Community Infrastructure Levy (CIL) Fifth Round and to consider any actions or associated expenditure**

**Report to:** Full Town Council

**Date of Report:** 02/02/2026

**Officer Writing the Report:** Development and Engagement Manager (DEM)

**Pursuant to:** Full Town Council, Thursday 15 January, Minute Number: 309/25/26

**Purpose of the report:** To provide Members with an update on discussions undertaken with the CIL Working Group and the subsequent Expressions of Interest to be submitted as part of the fifth round of CIL funding.

**Officer's Recommendations**

Members are asked to consider the following:

- 1) To delegate authority to the DEM, working in collaboration with members of the CIL working group, to prepare and submit three Expression of Interest forms for the selected projects outlined in this report, and to report progress to a future Full Town Council meeting;
- 2) To agree a prioritisation of the three applications, recognising that if Saltash Town Council were successful in all three bids, existing resources and available match funding would be significantly stretched. It is therefore recommended that one project be prioritised for progression should multiple applications be approved.
- 3) To approve the allocation of up to 25% match funding, up to a maximum of £25,000 if the full funding award is secured, to be met from General Reserves. Please refer to the budget section of this report for further information.

## **Report Summary**

The CIL working group and DEM met on Wednesday 21 January to discuss possible projects that could be submitted as EOI's to the CIL fifth round of funding.

Five project areas were discussed that included the Waterside Sheds and Public Conveniences, Saltash Markets, Schools and Sports Improvements, Play Parks, and Transport/Public Realm Improvements. The following outcomes happened for each project:

### Project 1: Purchase of a Building on Fore Street for Use as a Future Market Venue

The potential acquisition of a building on Fore Street was discussed as a possible project to support and enhance future market activity within the town. Following consideration, it was determined that this project falls within the remit of Saltash Town Team. As a result, it cannot be submitted as a CIL Expression of Interest at this stage.

### Project 2: Play Parks

The submission of a play park related project as part of a CIL Expression of Interest was explored. Members agreed that previous meeting notes should be reviewed to identify whether any suitable opportunities had already been identified to put forward as an EOI.

### Project 3: Schools

It was confirmed that the Council is unable to apply for CIL funding on behalf of schools. However, it was noted that schools and associated sports clubs may be made aware of the availability of the fund and encouraged to submit applications independently where appropriate. The DEM will action this by sharing the funding opportunity with local organisations and on social media.

### Project 4: Waterside Project

The Waterside Sheds and Public Conveniences Project was discussed in relation to potential future CIL funding. It was acknowledged that the project is already underway, and that there may be merit in submitting an Expression of Interest for a project that is currently in progress. The project is presently being reported to a future committee meeting following the completion of the Feasibility Report. Inclusion of this project was considered a proactive approach, subject to Council approval of Option 3, Phase One.

### Project 5: Transport and Public Realm Improvements

Transport and public realm improvements were identified as a broad and potentially suitable area for a CIL Expression of Interest submission. Further work is required to review and draw from the existing project list in order to identify specific projects that could be progressed.

## Next Steps

It was agreed that the DEM would carry out further work to develop the following projects as Expressions of Interest's, subject to approval by Full Council:

- 1) Waterside Sheds and Public Conveniences – First Phase
- 2) Play Parks
- 3) Transport/Public Realm Improvements

## How Does This Meet the Business Plan?

Applying for CIL funding to progress the Waterside, Play Parks, and Transport and Public Realm projects supports the Town Council's strategic priorities by helping to secure external funding to move forward key local improvements. The funding process also allows the Council to explore and develop priority projects in a manageable way, helping to make best use of available resources while progressing the Council's wider strategic aims.

## Budget Overview

If we are invited to submit a full application, a 25% match contribution would strengthen the project. As there is currently no specific budget allocation for this level of match funding, Members may wish to consider whether this contribution could be met from General Reserves.

<b>Funding Award</b>	<b>Match Funding (25%)</b>	<b>Notes</b>
£20,000 (minimum)	£5,000	Minimum required contribution if lowest award secured
£100,000 (maximum)	£25,000	Maximum required contribution if full award secured

## General Reserves

**Budget Availability:** £376,697.78

## Signature of Officer:

Development and Engagement Manager